



## Job Description

**Job Title** Senior Research Fellow

**Purpose** The post holder will help to ensure that ILC-UK maintains influence and contributes to evidence based policy making in the field of ageing and broader demographic change.

**Reports to** Director of Research & Strategy

### Direct Reports

### Main Responsibilities

1. Produce high quality reports, academic papers and journal articles, of a publishable standard, based on the analysis of data and literature, with a clear and engaging writing style.
2. Work independently and autonomously on a number of research and policy projects, simultaneously, as required.
3. Analyse quantitative and qualitative data using robust methods and interpret, describe and publish findings.
4. Comprehensively review and analyse academic and grey literature based on methodical and replicable search strategies.
5. Lead on major research projects, including all aspects of project management with clients and more junior members of staff.  
Identify new topics and develop and obtain funding for proposals (including academic, private and public sector funders), supporting policy-relevant research projects that employ a range of social research methods. Also, assist other team members in obtaining funding for future projects.
6. Manage and develop external relationships with funders and other stakeholders.
7. Present ILC-UK's work to policy-makers, academics and other audiences including the media.
8. Deploy a proactive approach, as well as a strong and demonstrable interest in ageing issues, to ensure that the ILC-UK maintains influence and contributes to evidence based policy-making.
9. As appropriate, aid in the collection of primary quantitative and qualitative data.
10. Ensure projects are managed within timeframes and budget.

### Measures of Performance

ILC-UK produces policy outcomes and undertakes policy analysis.

Networks are continually developed and enhanced to the benefit of the Charity.

Secure funding for new research projects.



Undertake project management responsibilities and supervision and support for junior researchers for your own and other research and policy projects.

Production of at least seven to eight proposals each year.

Projects come in on time and in budget.